

Communication Skills

Date: **Thursday** 14th October Hove – **Thursday** 21st October Crawley

Time: 5pm for a 5.30 start. Finish at 7pm when attendees network over a glass of wine

Venue: **Hove:** *Imperial Hotel, First Avenue, Hove, BN3 2GU*
Crawley: *Kinnarps, Mack House, Gatwick Road, RH10 9RJ (FREE PARKING)*

Cost: £30* plus VAT (there is no joining fee - people just pay when they book)

Synopsis:

Isn't it interesting that the best communicators tend to be more successful in life? We spend many hours learning how to write and speak. Rarely, if ever, are we taught how to listen, yet communication is a two-way process of transmitting and receiving. The human element makes this even more tricky, because we all have different personalities, beliefs and values. This session will explore best practice in a number of situations - corporate communication, presentations, team meetings and one-to-one.

Terms: *Payable on presentation and in advance of the event. Any cancellation must be made in writing at least 48 hours prior to the event, or payment will be due in full.

Copyright: Please note that the content of our club sessions contain our version of the tools and processes used and is copyright protected by International Treaties. The use of the Mindshop name and logo is only available to licensed Mindshop network members. This material contains 'powered by Mindshop' material and is to be used only by licensed Mindshop facilitators to assist them with their consultancy based businesses. It is not to be re-badged or re-distributed under any other brand name.